

ORDINANCE

2022-05-05-0301

APPROVING THE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE EARLY HEAD START-CHILD CARE PARTNERSHIP GRANT FOR THE PERIOD AUGUST 1, 2022 TO JULY 31, 2023, AND ACCEPTANCE UPON AWARD OF UP TO \$3,017,836.00, A BUDGET INCLUDING AN IN-KIND GRANT MATCH OF \$754,459.00, AND A PERSONNEL COMPLEMENT.

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WHEREAS, in 2015, the U.S. Department of Health and Human Services (HHS) awarded the Department of Human Services (DHS) a grant to establish an Early Head Start – Child Care Partnership (EHS-CCP) and in 2019 for an Early Head Start (EHS) education and development programs for low-income families with infants and toddlers (ages 6 weeks to 35 months), in addition to the Head Start preschool program awarded since 1973 for children ages 3 and 4 years old (collectively, the “City’s Head Start Program”); and

WHEREAS, the City currently contracts with six childcare centers located in the San Antonio and Edgewood independent school districts through 2024 to provide high-quality comprehensive EHS-CCP services for 216 children and families while allowing parents to work or engage in training or education; and

WHEREAS, on February 24, 2022, HHS notified DHS of available funding for the period August 1, 2022 to July 31, 2023; and

WHEREAS, the grant application is due to HHS on May 1, 2022, and the Head Start Policy Council approved the application on March 22, 2022; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Submission of an Early Head Start – Child Care Partnership (EHS-CCP) grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$3,017,836.00 for the period August 1, 2022 to July 31, 2023 is approved. A copy of the grant application is on file with DHS.

SECTION 2. The City Manager or designee, or the Director of the DHS or designee, is further authorized to negotiate and execute any and all necessary documents to effectuate the application and acceptance of the grant, and to execute grant contract amendments pertaining to the grant when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases or decreases due to a change in the number of

participant served; g) one-time equipment purchases or defined program services; and h) changes in regulations.

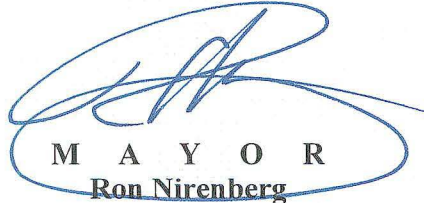
SECTION 3. A proposed budget including an in-kind matching budget of up to \$754,459.00, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved and adopted for entry in the City books. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$3,772,295.00 from HHS will be appropriated in said fund. A formal final budget which will include a department specific fund, Internal Order numbers, and General Ledger numbers will be submitted by the department upon award.

SECTION 4. The personnel complement of seventeen (17) positions for the EHS-CCP program, attached and incorporated here for all purposes as **Attachment II**, is approved.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.


PASSED AND APPROVED this 5th day of May, 2022.


M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:


Debbie Racca-Sittre, Acting City Clerk


for Andrew Segovia, City Attorney



City of San Antonio

City Council Meeting May 5, 2022

11.

2022-05-05-0301

Ordinance approving the submission an application to the U.S. Department of Health and Human Services for the Early Head Start-Child Care Partnership Grant for the period August 1, 2022 to July 31, 2023, and acceptance upon award of up to \$3,017,836.00, a budget including an in-kind match of \$754,459.00, and a personnel complement. [Lori Houston, Assistant City Manager; Melody Woosley, Director, Human Services]

Councilmember Viagran moved to Approve on the Consent Agenda. Councilmember Rocha Garcia seconded the motion. The motion carried by the following vote:

Aye: Nirenberg, Bravo, McKee-Rodriguez, Viagran, Rocha Garcia, Castillo, Cabello
Havrda, Sandoval, Pelaez, Courage, Perry

KD
05/05/22
Item No. 11

ATTACHMENT I

2022-2023 Early Head Start - Child Care Partnership Program

August 1, 2022 to July 31, 2023

REVENUES:

2022 - 2023

4501000 Grants Federal - Operating	\$	3,017,836
Subtotal Grant	\$	3,017,836
6500000 In Kind Revenue	\$	754,459
Subtotal (In Kind)	\$	754,459
TOTAL REVENUES	\$	3,772,295

APPROPRIATIONS:

138000000xxx EHS-CCP COSA

5101010 Regular Salaries	\$	817,275
5101050 Language Skill Pay		2,400
5103005 FICA & Medicare Exp		62,522
5103010 Life Insurance		818
5103035 Pers Leave Buy Back		10,000
5105010 Retirement Exp		101,343
5170040 Civln Actv Healthcr		144,616
5201040 Fees to Pros		6,650
5202020 Contractual Services-COSA		23,000
5203060 Binding & Printing		5,500
5203080 Subs to Comp. Serv		2,590
5203090 Transportation Fees		2,800
5204050 Maint - Buildings		13,000
5205020 Rental Office Equip.		1,200
5302010 Office Supplies		5,797
5304010 Food		2,000
5304075 Computer Software		1,686
5403040 Cell Phone Services		4,000
5403510 Wireless Data Communication		2,000
5404530 Gas and Electricity		4,500
5404540 Water and Sewer		600
5407032 DW Other		1,000
5501000 Cap <5000 - Computer Equipment		8,870
5501065 Cap <5000 - Furniture & Fix		3,291
Total 138000000xx	\$	1,227,458

138000000xxx EHS-CCP COSA T&TA

5101010 Regular Salaries	2,934
5101050 Language Skill Pay	0
5103005 FICA & Medicare Exp	225
5103010 Life Insurance	3
5105010 Retirement Exp	364

2022-2023 Early Head Start - Child Care Partnership Program

August 1, 2022 to July 31, 2023

5170040 Civil Actv Healthcr	445
5201025 Education - Classes	8,500
5201040 Fees to Prof. Contractors	39,169
5203060 Binding & Printing	2,500
5207010 Travel-Official	4,160
5302010 Office Supplies	6,500
5304010 Food	0
5501065 Cap <5000 - Furniture & Fix	0
Total 138000000xxx	\$ 64,800

13800000xxxx EHS-CCP Centers

5202020 Contractor- Blessed Sacrament	\$ 351,506
5202020 Contractor- Ella Austin	383,462
5202020 Contractor- Healy Murphy	511,282
5202020 Contractor - Inman Christian Center	223,686
5202020 Contractor - Seton Home	95,866
5202020 Contractor - YWCA	159,776
Total 138000000xxx	\$ 1,725,578

13800000xxxx EHS-CCP In Kind

6602025 In Kind Other Contra	\$ 754,459
Total 138000000xxxx	\$ 754,459

TOTAL APPROPRIATIONS	\$ 3,772,295
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KD
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ATTACHMENT II

EARLY HEAD START-CHILD CARE PARTNERSHIP PROGRAM
AUGUST 1, 2022 to JULY 31, 2023
PERSONNEL COMPLEMENT

Positions 13800000XXXX 2022-2023 EARLY HEAD START- CCP	Job Class	Current Number of Positions	Add/Delete	FY 2022-2023 Positions
SENIOR MANAGEMENT ANALYST	0999	2		2
MANAGEMENT ANALYST	0046	5		5
SPECIAL PROJECTS MANAGER	0866	1	1	2
FAMILY SUPPORT WORKER	2283	7		7
FAMILY SUPPORT SUPERVISOR	0046	1		1
13800000XXXX 2022-2023 EARLY HEAD START- CCP		16	1	17
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TOTAL POSITIONS FOR EARLY HEAD START - CCP PROGRAM		16	1	17